

## INSTRUCTIONS FOR HOME HEALTH & HOSPICE AIDE COMPETENCY TESTING

As of May 15, 2014, Oregon Administrative Rules governing Home Health Agencies require that the home health agency utilizing Home Health/Hospice Aides assure the competency of the Certified Nurse Assistant working as a Home Health/Hospice Aide prior to providing care to a patient. Within two weeks of employment, the agency must document completion of orientation for the aide.

To assist you in evaluation of the basic education of a Certified Nurse Assistant, the Oregon Association for Home Care (OAHC) has developed a testing tool. OAHC designed the examination to meet criteria designated in Oregon Administrative Rules for Home Health Agencies 333-027-0130(3) and the federal requirements of OBRA 1987 (CFR 484.36 Title 42 Public Health).

OAHC revises this test biennially. OAHC will only recognize the 2014-2016 Edition for assessing competency of Home Health & Hospice Aides during the period from September 1, 2014 through August 31, 2016.

### Use the following instructions to provide for continuity among settings:

#### 1. Environment / Testing Process

- A proctor must monitor the examination process, maintaining the quiet surroundings conducive to testing.
- The examinee must complete the test in two hours.

#### 2. Confidentiality

- ***This material is copyrighted*** ©. The testing agency **cannot** reproduce this document in any way without the explicit consent of OAHC. Please see “Copyright Explanation” for more details.
- Test material can be duplicated within the purchasing agency from this original.
- **You may not duplicate or share this test may outside the purchasing agency.**

#### 3. Scoring

- Each question equals one point. Each section , 1 through 12 receives a separate grade..
- The examinee must obtain a grade of 80% or higher on each section to pass. The “Index” on page 9 has pre-calculated figures for the number of questions an aide must answer correctly to achieve the 80% pass rate for each section. If the examinee fails any section the examinee must only retake that section not the entire exam.
- The Registered Nurse, Director, or supervisor must score the exam, and authenticate the Home Health Aide Competency certificate with his / her signature.

#### 4. Storage of Records

- The testing agency should keep evidence of training and the examination in agency administrative files for the period of time specified in the individual agency's policy.